

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

JANUARY 16, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Mr. Anclien	Here
Mr. Hazard	Here
Mr. Scipione	Here (arrived at 5:15 p.m.)
Mr. Sipos	Here
Mr. Tully	Here

Also, present were Michael Sciss, RTMUA Executive Director; Regina Nicaretta, RTMUA Executive Secretary; Dan Madden, PE, Johnson, Mirmiran & Thompson; Nicholas Carlson, Esquire, Archer & Greiner.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

Resolution #2025 - 01 Association of Environmental Authorities Annual
Membership Dues

Mr. Anclien made a motion to approve Resolution #2025 - 01, Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 02 Approval of Additional Capacity Flemington Partners,
LLC (Block 18.01 Lot 2)

Mr. Anclien made a motion to approve Resolution #2025 - 02, Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 03 Confirming Capacity Allocation for Block 16.01 Lot 35

Mr. Sipos made a motion to approve Resolution #2025 - 03, Mr. Tully seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 04 Approval of and Authorization to Execute Agreement for Transfer of Wastewater Treatment Capacity and Assignment of Agreement for Reservation of Wastewater Treatment Capacity Macedo Industrial Park IV, LLP to Flemington Junction Associates III, LLC (Block 16 Lots 16.07 & 16.08)

Mr. Murray made a motion to approve Resolution #2025 - 04, Mr. Ancien seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 05 Authorization to Purchase T770 T4 Bobcat Compact Track Loader with Standard Excavator Equipment (ESCNJ CO-OP)
(Price = \$176,830.82)

Mr. Sipos made a motion to approve Resolution #2025 - 05, Mr. Ancien seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 06 Authorization to Purchase Four Dry Pit Pumps with Installation of Three (NJWCPS)
(Price = \$422,267.00)

Mr. Ancien made a motion to approve Resolution #2025 - 06, Mr. Tully seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 07 Resolution to Call Upon New Jersey Department of Environmental Protection to Reconsider the Amendments to Surface Water Quality Standards at N.J.A.C. 7:9B, "New Freshwater and Saline Water Criteria for PFNA, PFOA, and PFOS" as Discussed at the November 21, 2024 Online Stakeholder Meeting and Shown in the November 24, 2024 Presentation Titled "Anticipated Amendments to the Surface Water Quality Standards at N.J.A.C. 7:9B"

Mr. Anclien made a motion to approve Resolution #2025 - 07, Mr. Sipos seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 – 08 Authorization for Increase in Salary for Lauren Willett

Mr. Murray made a motion to approve Resolution #2025 – 08, Mr. Sipos seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Regular and Executive Session Minutes of December 11, 2024

Mr. Sipos made a motion to approve the Regular and Executive Session Minutes from the December 11, 2024, meeting. Mr. Anclien seconded the motion.

Roll Call Vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

7. Treasurer's Report / Payment of Bills:

Mr. Anclien - The bills totaled \$701,971.61; everything appears to be in order. For December of 2024, we were at 91% of the Budget. For January 2025, we are at about 4.3%; there will be a lot of frontend loaded things that will be coming up in the next month or two.

Mr. Sipos made a motion to approve the payment of bills. Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Absent
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

8. Citizens' Privilege:

Mr. Sokoloski introduced himself as the liaison between the Raritan Township Planning Board and RTMUA.

9. Adjourn into Closed Session by Motion, if Needed

10. Adjournment of Regular Meeting:

Mr. Murray made a motion to adjourn the Regular Meeting. Mr. Anclien seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

APPROVED

JANUARY 16, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

None

3. **Unfinished Business:**

None

4. **New Business:**

None

5. **Professional Reports:**

a) Attorney – None

b) Engineer –

Mr. Madden discussed the belt filter press parts, capacity, a groundwater chart, the 4th Quarter Capacity Evaluation, the Rate Study, re – occupancy letters, the iBank, the ongoing clarifier coating issue, I & I and how there is no flow to do any FWWF sampling.

6. **RTMUA REPORTS:**

a) ADMINISTRATIVE REPORT

Mr. Sciss went over the items in the Executive Director's report; septage agreements, iBank, and the generator payment.

b) OPERATIONS REPORT

1. Chief Operator's Report

- i) Overtime Recap
- ii) Septage / Greywater Recap
- iii) Monthly Flows

2. Laboratory Summary

3. Maintenance Summary

b) COMMISSIONERS' COMMENTS

7. Discussion:

a) 4th Quarter 2024 Capacity Evaluation

Previously discussed.

b) Authorization for Mr. Frank, Mr. Sciss and Ms. Willett to attend the AEA Utility Management Conference in Atlantic City, March 11 & 12, 2025

General consensus given.

c) Lateral Responsibility – Discuss Possible Resolution

Mr. Sciss discussed, again, having something in writing about where lateral responsibility begins. Also, if the Authority wants to have a contractor on call for repairs we are not able to do. The Board thought it might be beneficial to discuss the repair concern with the head of DPW. Any resolution would be discussed after meeting with DPW.

d) Meeting Dates for Year 2025

Mr. Tully discussed that the meeting dates would remain the third Thursday of each month except for December when the meeting would be held the second Thursday of the month.

e) RTMUA Professional Contracts

The Board felt there was no need to change from the current professionals.

8. Adjourn into Closed Session by Motion, if Needed

Chair Tully – We will be going into Closed Session to discuss Contractual Matters; we do not anticipate any official action will need to be taken once we come out of Closed Session.

Mr. Anclien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Murray seconded the motion. Closed Session was from 5:39 pm – 6:15 pm.

9. Adjournment of Work Session:

Mr. Sipos made a motion to adjourn the Work Session. Mr. Scipione seconded the motion. All were in favor. The Meeting ended at 6:16 pm.