

RARITAN TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

In the Matter of: :  
: Transcript  
RATE HEARING - ESTABLISHMENT OF :  
CONNECTION FEE, SANITARY SEWER : of  
USER FEE, AND SANITARY SEWER :  
SURCHARGE : Proceedings  
:   
-----x

Thursday, December 11, 2025  
365 Old York Road  
Flemington, New Jersey 08822  
Commencing at 5:00 p.m.

C O M M I S S I O N E R S:

JOHN TULLY, Chairman  
SCOTT SIPOS, Vice Chairman  
JEFF ANCLIEN, Treasurer  
FRANK SCIPIONE, Secretary  
DAN MURRAY, Asst. Secretary/Asst. Treasurer  
(Not Present)

A L S O P R E S E N T:

REGINA NICARETTA, Executive Secretary  
MIKE SCISS, Exec. Director/Maint. Supervisor  
  
DANIEL MADDEN, Consulting Engineer  
(Johnson, Mirmiran & Thompson)  
MICHAEL CRAGIN, Auditor  
(Bowman & Company) - *Appeared Telephonically*

A P P E A R A N C E S:

ARCHER & GREINER, P.C.  
BY: JASON SENA, ESQUIRE  
Attorney for the Commission

MICHAEL LOMBARDOZZI CSR, LLC  
Somerville, New Jersey 08876  
mlombardozzi92@gmail.com

APPROVED

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1                   CHAIRMAN TULLY: This meeting has  
2                   been advertised in accordance with the Open Public  
3                   Meetings Act, setting forth the time and Raritan  
4                   Township Municipal Utilities Authority as the  
5                   place of said meeting. A copy of this agenda has  
6                   been posted on the office bulletin board.

7                   Regina?

8                   MS. NICARETTA: Mr. Anclien?

9                   COMMISSIONER ANCLIEN: Here.

10                  MS. NICARETTA: Mr. Murray?

11                  Mr. Scipione?

12                  COMMISSIONER SCIPIONE: Here.

13                  MS. NICARETTA: Mr. Sipos?

14                  COMMISSIONER SIPOS: Here.

15                  MS. NICARETTA: Mr. Tully?

16                  CHAIRMAN TULLY: Here.

17                  Please stand for the pledge of  
18                  allegiance.

19                  (Whereupon, the pledge of allegiance  
20                  is recited.)

21                  CHAIRMAN TULLY: There are no  
22                  applications, so we will move right to the public  
23                  rate hearing.

24                  MR. SENA: Okay. Before we go on the  
25                  record, I'm just going to call...

1 CHAIRMAN TULLY: Mr. Cragin?

2 MR. SENA: Yes.

3 (Whereupon, there is a brief pause in  
4 the proceeding.)

5 MR. SENA: So, Chairman, this is the  
6 2025 rate hearing. It's after 5 o'clock. I'll  
7 note for the record that notice of this hearing  
8 was published on the RTMUA website, it was  
9 published in the Courier News on November 6, 2025.  
10 I have an affidavit of publication to that effect,  
11 which I'll mark as Exhibit A. It was also  
12 published in the Star Ledger on November 6, 2025.  
13 I'll mark that as Exhibit B. And I'll note for  
14 the record that both publications are more than 20  
15 days from today's hearing.

16 (Whereupon, Exhibits A and B are  
17 marked for identification.)

18 MR. SENA: Okay. First, we'll do  
19 Mr. Cragin. Mr. Cragin, I'll swear you in real  
20 quick.

21 MR. CRAGIN: Yep.

22 M I C H A E L C R A G I N, having  
23 been duly sworn, testified as follows:

24 MR. SENA: Can you spell your last  
25 name, for the record?

1 MR. CRAGIN: Cragin, C-R-A-G-I-N.

2 MR. SENA: Great.

3 Mr. Cragin, what's your role with the  
4 Authority?

5 A. I've been -- I am the Authority's  
6 auditor.

7 Q. First, as to the basis of the  
8 connection fee, can you describe the  
9 calculation, and what the fee -- proposed fee  
10 is?

11 A. The proposed fee is \$4,538. The  
12 fee was calculated in accordance with New Jersey  
13 statutes. The calculation is taking the capital  
14 base that the Authority has invested in, and  
15 dividing it by the equivalent dwelling units,  
16 which, at the time of calculation, was 9,854.

17 MR. SENA: Do any members of the  
18 board have any questions for Mr. Cragin as to the  
19 calculation of the connection fee?

20 CHAIRMAN TULLY: No.

21 BY MR. SENA:

22 Q. Can you describe the basis for the  
23 calculation of the sanitary sewer user fee?

24 A. So the user fees are derived  
25 from -- we take the miscellaneous revenues and



1       compare them with the expected expenditures,  
2       whether they be capital in nature, existing, or  
3       new debt service and other operating  
4       expenditures, and then we use that to determine  
5       how much would need to be generated from the  
6       user -- user rates, and calculate that.

7               MR. SENA:   Okay.   Do any members of  
8       the board have any questions for Mr. Cragin as to  
9       calculation of the sanitary sewer user fee?

10              CHAIRMAN TULLY:   No.

11              MR. SENA:   Okay.   Mr. Cragin, thank  
12       you very much.

13              MR. CRAGIN:   Oh, thank you.

14              MR. SENA:   I'll note for the record,  
15       this is a public hearing, and there are no members  
16       of the public present for purposes of  
17       cross-examining Mr. Cragin as to either issue.

18              Thank you, Mr. Cragin.

19              CHAIRMAN TULLY:   Thanks, Mike.

20              MR. SENA:   Next, I'll offer  
21       Mr. Madden.

22              MR. MADDEN:   Offer?

23              CHAIRMAN TULLY:   No takers.

24

25

1                   D A N I E L   M A D D E N, having  
2       been duly sworn, testified as follows:

3       DIRECT EXAMINATION

4       BY MR. SENA:

5                   Q.   Can you spell your last name for  
6       the record?

7                   A.   Sure, M-A-D-D-E-N.

8                   Q.   Okay.  Can you describe,  
9       Mr. Madden, what you do for the Authority, and  
10      your qualifications?

11                  A.   Yes, I am a licensed professional  
12      engineer, and I serve as the Authority's  
13      engineer of record.

14                  Q.   In that capacity, are you familiar  
15      with the Authority's operations?

16                  A.   I am.

17                  Q.   And could you describe, generally,  
18      the main plant, how it operates, and the  
19      permitting structure?

20                  A.   Okay.  The main plant is permitted  
21      by the New Jersey Department of Environmental  
22      Protection for treatment and discharge of 3.8  
23      million gallons per day.  Do you need more  
24      description?

25                  Q.   Yes, if you can.

1           A.    Okay.  The plant collects flows  
2           from Readington, portions of Readington, Three  
3           Bridges, the Raritan Township, and Flemington  
4           Borough, and treats it here, before discharging.

5           Q.    And have you reviewed the  
6           resolution concerning the proposed surcharge  
7           structure?

8           A.    Yes, I have.

9           Q.    If you don't mind, can you go  
10          through the calculations of the proposed  
11          surcharge, how the number was reached, and the  
12          reasoning behind it?

13          A.    Sure.  What we have done is we  
14          figured out that, in order to compensate for  
15          people using more than their allotted flows, we  
16          need to reduce inflow and infiltration in the  
17          system.  So we have generated the calculations,  
18          and figured that it costs us -- it would cost us  
19          \$10 per gallon per day to remove I&I -- that's  
20          the inflow and infiltration.

21                 We take that number, and we  
22          determine that our flow component of the 2026  
23          sanitary sewer fee is \$4.89 per 1,000 gallons.  
24          Using that, we generated the rate for excess  
25          flows based on the excess gallons used per month



1 by any individual. And everyone is treated  
2 equally, all users would be subject to this fee  
3 surcharge.

4 Q. Is that a graduated surcharge  
5 structure?

6 A. Yes, it is.

7 Q. And can you go over the thresholds?

8 A. The thresholds are -- the first  
9 threshold is 1 to 10,000 gallons in excess, and  
10 the rate is -- for that is \$6.61 per 1,000  
11 gallons.

12 The next threshold would be 10,001  
13 gallons to 20,000 gallons over, and that  
14 threshold would be \$7.10 per 1,000 gallons.

15 And from 20,001 gallons and above,  
16 that threshold rate would be \$7.59 per 1,000  
17 gallons.

18 Q. And are the expenses that the  
19 Authority incurs for inflow and infiltration,  
20 are those included in the Authority's budget or  
21 not included?

22 A. They are not.

23 Q. So, in your opinion, do you feel  
24 that the proposed surcharge structure would be  
25 sufficient to compensate the Authority for

1 expenses related to I&I?

2 A. I do.

3 MR. SENA: I don't have any further  
4 questions for Mr. Madden, unless members of the  
5 board do.

6 COMMISSIONER SIPOS: No.

7 CHAIRMAN TULLY: Nope.

8 MR. SENA: And I'll note for the  
9 record that there are no members of the public  
10 present.

11 At this time, Chairman, I think it's  
12 appropriate to offer the three resolutions that we  
13 just went over -- 2025-76, establishment of a  
14 connection fee, 2025-77, establishment of sanitary  
15 sewer user fee, and 2025-78, establishment of  
16 sanitary sewer surcharge -- for a vote by the  
17 commissioners.

18 CHAIRMAN TULLY: Okay. Resolution  
19 2025-76 is the establishment of the connection  
20 fee. Unless there's any questions, can I get a  
21 motion to approve this resolution?

22 COMMISSIONER SCIPIONE: Motion.

23 COMMISSIONER ANCLIEN: Second.

24 MS. NICARETTA: Mr. Anclien?

25 COMMISSIONER ANCLIEN: Yes.

1 MS. NICARETTA: Mr. Murray?

2 Mr. Scipione?

3 COMMISSIONER SCIPIONE: Yes.

4 MS. NICARETTA: Mr. Sipos?

5 COMMISSIONER SIPOS: Yes.

6 MS. NICARETTA: Mr. Tully?

7 CHAIRMAN TULLY: Yes.

8 Resolution 2025-77, establishment of  
9 the sanitary sewer user fees. Unless anybody has  
10 any further questions, can I get a motion to  
11 approve this resolution?

12 COMMISSIONER ANCLIEN: So moved.

13 COMMISSIONER SIPOS: Second.

14 MS. NICARETTA: Mr. Anclien?

15 COMMISSIONER ANCLIEN: Yes.

16 MS. NICATETTA: Mr. Scipione?

17 COMMISSIONER SCIPIONE: Yes.

18 MS. NICARETTA: Mr. Sipos?

19 COMMISSIONER SIPOS: Yes.

20 MS. NICARETTA: Mr. Tully?

21 CHAIRMAN TULLY: Yes.

22 Resolution 2025-78, establishment of  
23 the sanitary sewer surcharge. Again, unless  
24 there's any further question, can I get a motion  
25 to approve this resolution?

1 COMMISSIONER SCIPIONE: Motion.  
2 COMMISSIONER ANCLIEN: Second.  
3 MS. NICARETTA: Mr. Anclien?  
4 COMMISSIONER ANCLIEN: Yes.  
5 MS. NICARETTA: Mr. Scipione?  
6 COMMISSIONER SCIPIONE: Yes.  
7 MS. NICARETTA: Mr. Sipos?  
8 COMMISSIONER SIPOS: Yes.  
9 MS. NICARETTA: Mr. Tully?  
10 CHAIRMAN TULLY: Yes.  
11 So that concludes the rate hearing.  
12 MR. SENA: And then we'll just do the  
13 motion, second, and all in favor to close the rate  
14 hearing.  
15 CHAIRMAN TULLY: Can I get a motion  
16 to close the rate hearing?  
17 COMMISSIONER ANCLIEN: So moved.  
18 COMMISSIONER SCIPIONE: Second.  
19  
20 MS. NICARETTA: Mr. Anclien?  
21 COMMISSIONER ANCLIEN: Yes.  
22 MS. NICATETTA: Mr. Scipione?  
23 COMMISSIONER SCIPIONE: Yes.  
24 MS. NICARETTA: Mr. Sipos?  
25 COMMISSIONER SIPOS: Yes.

1 MS. NICARETTA: Mr. Tully?

2 CHAIRMAN TULLY: Yes.

3 (Whereupon, the hearing concluded at

4 5:11 p.m.)

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C E R T I F I C A T E

I, Michael Lombardozzi, a Notary  
Public and Certified Court Reporter of the State  
of New Jersey, do hereby certify that the  
foregoing is a true and accurate transcript of the  
testimony as taken stenographically by and before  
me at the time, place, and on the date  
hereinbefore set forth.

I do further certify that I am  
neither a relative nor employee nor attorney nor  
counsel of any of the parties to this action, and  
that I am neither a relative nor employee of such  
attorney or counsel and that I am not financially  
interested in this action.

---

Michael Lombardozzi,  
Certified Court Reporter, State of New Jersey  
CERT #: 30X100239700  
Date: 24 Dec 2025

## AFFIDAVIT OF PUBLICATION

Order Number : 11813206

STATE OF WISCONSIN  
Brown County

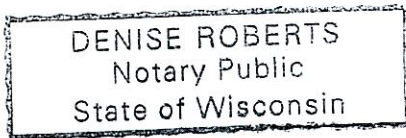
Of the **Courier News**, a newspaper printed in Freehold, New Jersey and published in Somerville, in State of New Jersey and Somerset County, and of general circulation in Somerset, Hunterdon, Middlesex and Union Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

11/06/2025

*Matthew Vetter*  
Legal Clerk

*Denise Roberts*  
Notary Public State of Wisconsin County of Brown

*4-6-25*  
My commission expires



**RARITAN TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
NOTICE**

**PLEASE TAKE NOTICE** that Sewer User Fee and Connection Fee Hearings will be held by the Raritan Township Municipal Utilities Authority at its regular meeting on December 11, 2025, commencing at 5:00 pm at the Authority's Administration Building, 365 Old York Road, Flemington, New Jersey. Said hearings shall affect all users of the Raritan Township Municipal Utilities Authority system and may result in the setting of new sanitary sewer user fees and connection fees.

At the aforesaid time and place, any interested person will be given an opportunity to be heard with regard to the setting of new user and connection fees.

Raritan Township MUA  
Michael Sciss  
Executive Director

(\$9.61)



Star-Ledger  
LEGAL AFFIDAVIT

AD#: 0011043118

State of New Jersey,) ss  
County of Middlesex)

Maria Nunez being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that Star-Ledger is a public newspaper, with general circulation in Atlantic, Burlington, Cape May, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, Sussex, Union, and Warren Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Star-Ledger 11/06/2025

*Maria Nunez*



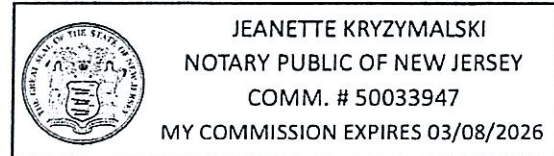
Principal Clerk of the Publisher

Sworn to and subscribed before me this 06th day of November 2025

*Jeanette  
Kryzmaliski*



Notary Public



Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNIX®

RARITAN TOWNSHIP  
MUNICIPAL UTILITIES  
AUTHORITY

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Raritan Township MUA  
Michael Sciss  
Executive Director  
11/6/25                      \$



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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING MINUTES

December 11, 2025

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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**6. RESOLUTIONS:**

Resolution #2025-79      Amendment of Sewer Unit Rental Schedule

Mr. Sipos made a motion to approve Resolution #2025 – 79, Mr. Ancien seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025-80      Revision of Raritan Township Municipal Utilities Authority's Rules and Regulations

Mr. Scipione made a motion to approve Resolution #2025 – 80, Mr. Ancien seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 81      Adoption of Certified Budget for FY 2026

Mr. Sipos made a motion to approve Resolution #2025 – 81, Mr. Scipione seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes



Resolution #2025-82      Designation of Public Agency Compliance Officer

Mr. Sipos made a motion to approve Resolution #2025 – 82, Mr. Scipione seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

7.      **Approval of Minutes:**      Regular and Executive Session Minutes of November 20, 2025

Mr. Scipione made a motion to approve the Regular and Executive Session Minutes from the November 20, 2025 meeting. Mr. Anclien seconded the motion.

Roll Call Vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

7.      **Treasurer's Report / Payment of Bills:**

Mr. Anclien - The bills totaled \$423,264.97. All appears to be in order. We are at 82% of the budget for the year. There will be one more round of checks written towards the end of the year. We normally do not do them twice a month but since it is the end of the year and the meeting is a week early this month we are.

Mr. Sipos made a motion to approve the payment of bills. Mr. Scipione seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Absent
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

**8. Citizens' Privilege:**

None

**9. Adjourn into Closed Session by Motion, if Needed:**

None

**10. Adjournment of Regular Meeting:**

Mr. Anclien made a motion to adjourn the Regular Meeting. Mr. Sipos seconded the motion. All were in favor.

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
WORK SESSION MINUTES

DECEMBER 11, 2025

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

---

1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

None

3. **Old Business:**

- a) Clarifiers – Bond Company

Mr. Sena had received a voice mail from a representative of the bond company; he returned their call twice without a response. He will contact them by correspondence and request a time to call.

- b) Update Point System

Not discussed.

Mr. Ancien inquired if there were any updates on the health benefits. Mr. Sena stated there were not at this time.

4. **New Business:**

None

5. **Professional Reports:**

- a) Attorney –

None

b) Engineer –

Mr. Madden discussed the flow due to the dry weather, the Rules and Regulations, flow allocation / will serve requests, inspecting for I & I and revision of the plans for the bar screen.

**6. RTMUA Reports:**

a) ADMINISTRATIVE REPORT

Mr. Sciss went over the items in the Executive Director's report; the new Chief Operator, two line crew assisting with RTMUA's vactor at the County's OEM trench rescue training, payment received from Frenchtown for vactor services, the JIF inspection's Loss Control Report and Primepoint. The Board requested Ms. Miller be fully involved in Primepoint with Mrs. LaMonte.

b) OPERATIONS REPORT

1. Chief Operator's Report

- i) Overtime Recap
- ii) Septage / Greywater Recap
- iii) Monthly Flows

2. Laboratory Summary

3. Maintenance Summary

c) Commissioner's Comments:

None

**7. Discussion:**

a) Mr. Anclien Term Ending January 31, 2026

Mr. Tully requested that Mr. Anclien send a letter to the Township Mayor requesting to be re – appointed as Commissioner.

b) Shared Services Agreements – Expiration February 25, 2026

Mr. Tully requested that Ms. Nicaretta reach out to Ms. Gilbert at the Township to inform her that the Authority would like to continue with the two Shared Services Agreements (QPA and IT Services).

**8. Adjourn into Closed Session by Motion, if Needed**

Chair Tully – We will be going into Closed Session to discuss Contractual Matters, and Personnel Issues; we do not anticipate any official action will need to be taken once we come out of Closed Session.

Mr. Anclien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Sipos seconded the motion. Closed Session was from 5:32 pm – 6:24 pm.

**9. Adjournment of Work Session:**

Mr. Anclien made a motion to adjourn the Work Session. Mr. Scipione seconded the motion. All were in favor. The Meeting ended at 6:25 pm.