

**2026 AUTHORITY BUDGET  
CERTIFICATION SECTION**

**2026**

Raritan Township Municipal Utilities Authority

**AUTHORITY BUDGET**

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: 1/20/2026

# 2026 PREPARER'S CERTIFICATION

Raritan Township Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	llamonte@rtmua.com
Name:	Lynn LaMonte
Title:	Manager Accounting Operations and Human R
Address:	365 Old York Road Flemington, NJ 08822
Phone Number:	908-782-7453
Fax Number:	908-782-7466
E-mail Address:	llamonte@rtmua.com

# AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.rtmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Annual Comprehensive Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:

Michael Sciss

Title of Officer Certifying Compliance:

Executive Director

Signature:

mssciss@rtmua.com

# 2026 APPROVAL CERTIFICATION

Raritan Township Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Raritan Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 16, 2025.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	msciss@rtmua.com
<b>Name:</b>	Michael Sciss
<b>Title:</b>	Executive Director
<b>Address:</b>	365 Old York Road Flemington, NJ 08822
<b>Phone Number:</b>	908-782-7453
<b>Fax Number:</b>	908-782-7466
<b>E-mail Address:</b>	msciss@rtmua.com

# 2026 AUTHORITY BUDGET RESOLUTION

# Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

WHEREAS, the Annual Budget for Raritan Township Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of October 16, 2025; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$11,416,224.00, Total Appropriations including any Accumulated Deficit, if any, of \$13,807,177.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,390,953.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$9,525,136.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$3,525,136.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held on October 16, 2025 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Raritan Township Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Raritan Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 11, 2025.

rnicaretta@rtmua.com

(Secretary's Signature)

10/16/2025

(Date)

### Governing Body Recorded Vote

[illegible]

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# 2026 ADOPTION CERTIFICATION

Raritan Township Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Raritan Township Municipal Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 11, 2025.

<b>Officer's Signature:</b>			
<b>Name:</b>	Michael Sciss		
<b>Title:</b>	Exective Director		
<b>Address:</b>	365 Old York Road Flemington, NJ 08822		
<b>Phone Number:</b>	908-782-7453	<b>Fax:</b>	908-784-7466
<b>E-mail address:</b>	msciss@rtmua.com		



# 2026 ADOPTED BUDGET RESOLUTION

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

WHEREAS, the Annual Budget and Capital Budget/Program for the Raritan Township Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of December 11, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$11,416,224.00, Total Appropriations, including any Accumulated Deficit, if any, of \$13,807,177.00, and Total Unrestricted Net Position utilized of \$2,390,953.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$9,525,136.00 and Total Unrestricted Net Position Utilized of \$3,525,136.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Raritan Township Municipal Utilities Authority at an open public meeting held on December 11, 2025 that the Annual Budget and Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Regina Nicaretta

(Secretary's Signature)

12/11/2025

(Date)

### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
John P. Tully, Chairperson	X			
Scott Sipos, Vice-Chairperson	X			
Jeffrey Anclien-Treasurer	X			
Frank Scipione-Secretary	X			
Daniel R. Murray-Asst				X

**2026 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2026 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2026 proposed Annual Budget and make comparison to the Fiscal Year 2025 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

In the 2026 budget, revenues are projected to increase 1.1% or \$91,824.00. Total net appropriations are projected to increase by \$1,208,230.00 or 14.1%. The Authority is continuing to make extensive capital improvements. These improvements require evaluation and assessment of equipment and systems. As a result, the capital budget is utilizing unrestricted net position of \$3,375,136.00.

### Revenue Variances

Intergovernmental – The Authority has budgeted these revenues based on the estimated calculation for 2025.

Delinquent Charges, Connection Fees & Other revenue – The Authority has budgeted these revenues based on what was collected in 2024.

Septage revenue - This service will be discontinued in 2026 and as a result the revenue has been eliminated.

### Appropriation Variances

Legal (increasing \$27,688.00 or 73%) - The costs increased due to adding an environmental attorney.

Engineering (increasing \$115,000 or 32%) - The costs increased due to an anticipated increase in projects

Benefits & Retiree Benefits (increasing \$284,511 or 73%) - Based on quoted prices for 2026 SHBP.

Office Expenses (increasing \$22,500 or 45%) - The costs increased due to payroll software price.

Maintenance - Instr. & Meter Calib./Scada (increasing \$45,000) - The increased costs are based on additional planned repairs and increasing costs.

Computer Maint & Upgrade (increasing \$42,840) - The costs increased due to an upgrade planned and 8% increase to contract amount.

Permit Violations (Increasing \$50,000 or 100%) The increased costs are based on notices received from the DEP

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The state of the local/regional economy has no impact on this budget as there is low unemployment and few, if any, vacant homes.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position is utilized for the capital budget to reduce the amount of debt to be issued.

Unrestricted net position is utilized for the operating budget to reduce the amount of the rate increase born by the ratepayers.

# 2026 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The Authority does not plan to make a contribution to the municipality in the current year.

5. The proposed budget must not reflect an anticipated deficit from 2025 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority's recording of the Net Pension Liability and Net OPEB Liability as a result of GASB Statement 68 & 75 resulted in the Authority's unrestricted net position ended the fiscal year in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its contractually required contribution. If or when the Authority is informed that it must pay its unfunded liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2026 AUTHORITY BUDGET MESSAGE & ANALYSIS

Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

*Answer the question below using the space provided.*

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**".

The Authority is considering a 3% increase in its user fee and an 11.7% increase in their Base Fee to support the 2025 budget.

	2025	2026
Base Fee	200	221
Base and User Fee	715	736

# AUTHORITY CONTACT INFORMATION

## FISCAL YEAR 2026

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Raritan Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-1936771		
<b>Address:</b>	365 Old York Road		
<b>City, State, Zip:</b>	Flemington	NJ	08822
<b>Phone: (ext.)</b>	908-782-7453	<b>Fax:</b>	908-782-7466

<b>Preparer's Name:</b>	Lynn LaMonte		
<b>Preparer's Address:</b>	365 Old York Road		
<b>City, State, Zip:</b>	Flemington	NJ	08822
<b>Phone: (ext.)</b>	908-782-7453	<b>Fax:</b>	908-782-7466
<b>E-mail:</b>	llamonte@rtmua.com		

<b>Chief Executive Officer*</b>	Michael Sciss		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	908-782-7453	<b>Fax:</b>	908-782-7466
<b>E-mail:</b>	<a href="mailto:msciss@rtmua.com">msciss@rtmua.com</a>		

<b>Chief Financial Officer*</b>	Lynn LaMonte		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	908-782-7453	<b>Fax:</b>	908-782-7466
<b>E-mail:</b>	<a href="mailto:llamonte@rtmua.com">llamonte@rtmua.com</a>		

<b>Name of Auditor:</b>	Michael P. Cragin Jr.		
<b>Name of Firm:</b>	Bowman & Company LLP		
<b>Address:</b>	601 White Horse Road		
<b>City, State, Zip:</b>	Voorhees	NJ	08043
<b>Phone: (ext.)</b>	856-435-6200	<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:mcragin@bowman.cpa">mcragin@bowman.cpa</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

32

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 2,137,031.57

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

**5. Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

N/A

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

**If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.**

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

**10.** Did the Authority pay for meals or catering during the current fiscal year?

Yes

*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

**11.** Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**12.** Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

**13.** Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

**14.** Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

*If "yes", provide explanation, including amount paid.*

**15.** Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

*If "yes", provide explanation including amount paid.*

**16.** Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*



# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

**17.** Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Raritan Township Municipal Utilities Authority

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

*Use the space below to provide clarification for any Questionnaire responses.*

9. Commissioner's salary is set by a resolution from the municipality appointment by Township. The compensation of the plant employees is set through a negotiated union contract between the union and the commissioners. Administration employees are reviewed annually by the Board to determine if adjustments to compensation are warranted.

10. The authority paid for meals for the following employees:

Employee	Description	Amount
Anthony Adams	Meal Ticket Reimbursement for 2024	90
Gary Arrington	Meal Ticket Reimbursement for 2024	40
Travis Beatty	Meal Ticket Reimbursement for 2024	390
Daniel Clerico	Meal Ticket Reimbursement for 2024	110
Robert Figueiredo	Meal Ticket Reimbursement for 2024	390
Gregory Frace	Meal Ticket Reimbursement for 2024	90
Alex Gardinsky	Meal Ticket Reimbursement for 2024	130
Ronald Gettel	Meal Ticket Reimbursement for 2024	110
Mark Hallinger	Meal Ticket Reimbursement for 2024	140
Frank Janiec	Meal Ticket Reimbursement for 2024	70
Brenda Karcher	Meal Ticket Reimbursement for 2024	250
Chris Karcher	Meal Ticket Reimbursement for 2024	170
Jacob Kim	Meal Ticket Reimbursement for 2024	170
C. Alan Lincoln	Meal Ticket Reimbursement for 2024	20
Ethbaal Pena	Meal Ticket Reimbursement for 2024	170
Ryan Powers	Meal Ticket Reimbursement for 2024	120
David Summers	Meal Ticket Reimbursement for 2024	120
Michael Waisempacher	Meal Ticket Reimbursement for 2024	160

11. The Authority paid for travel for the following employees:

Michael Sciss	AEA Convention Meals and mileage	91.17
Michael Sciss	Annual Meeting	435
Michael Sciss	AEA Conference Hotel	157
Lauren Willett	Meals and Mileage - NJWEA Conference	241.57
Lauren Willett	NJWEA Conference	145
Lauren Willett	NJWEA Conference Hotel	129.72

# **AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

## **Raritan Township Municipal Utilities Authority**

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Raritan Township Municipal Utilities Authority**  
**For the Period January 01, 2026 to December 31, 2026**

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
			Commissioner	Key Employee Officer	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1 Raymond S. Frank	Chief Operator	40		X			\$ 136,802.46		\$ 720.00		\$ 137,522.46
2 Frank Scipione	Commissioner	5	X				\$ 1,800.00				\$ 1,800.00
3 Jeffrey Ancien	Commissioner	5	X				\$ 1,800.00				\$ 1,800.00
4 John Tully	Commissioner	5	X				\$ 1,800.00				\$ 1,800.00
5 Scott Sipos	Commissioner	5	X				\$ 1,800.00				\$ 1,800.00
6 Daniel Murray	Commissioner	5	X								\$ -
7 Michael B. Sciss	Exec Director/Maintenance Supervisor	40		x			\$ 119,636.66		\$ 703.92	\$ 17,924.63	\$ 138,265.21
	Manager of Accounting Operations and Human Resources	40		x							\$ -
8 Lynn Lamonte	Crew Chief	40		x			\$ 111,757.27	x		\$ 28,505.61	\$ 140,262.88
10 Ethbaal Pena	Crew Chief	40		x			\$ 134,083.26	x	\$ 5,720.00		\$ 139,803.26
11 Anthony Adams	Operator	40		x			\$ 103,374.37	x		\$ 31,806.83	\$ 135,181.20
12 Robert B. Figueiredo	Maintenance	40		x			\$ 100,383.18	x	\$ 720.00	\$ 31,806.63	\$ 132,909.81
13 Gregory J. France	Operator	40		x			\$ 112,373.72	x		\$ 29,813.00	\$ 142,186.72
14										\$ -	
15										\$ -	
16										\$ -	
17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
26										\$ -	
27										\$ -	
28										\$ -	
29										\$ -	
30										\$ -	
31										\$ -	
32										\$ -	
33										\$ -	
34										\$ -	
35										\$ -	
Total:							\$ 825,610.92	\$ -	\$ 7,863.92	\$ 139,856.70	\$ 973,331.54



## Schedule of Health Benefits - Detailed Cost Analysis

Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	1	23,463.04	23,463.04	1	17,189.04	17,189.04	6,274.00	36.5%
Parent & Child	3	43,844.02	131,532.06	3	32,120.16	96,360.48	35,171.58	36.5%
Employee & Spouse (or Partner)	8	48,987.67	391,901.33	8	35,888.40	287,107.20	104,794.13	36.5%
Family	7	68,337.85	478,364.96	7	50,064.36	350,450.52	127,914.44	36.5%
Employee Cost Sharing Contribution (enter as negative - )			(270,641.94)			(202,586.44)	(68,055.50)	33.6%
Subtotal	19		754,619.44	19		548,520.80	206,098.64	37.6%
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative - )							-	
Subtotal			-			-	-	
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage	2	7,714.98	15,429.96	2	5,652.00	11,304.00	4,125.96	36.5%
Parent & Child			-			-	-	
Employee & Spouse (or Partner)	10	39,788.51	397,885.08	9	29,149.09	262,341.81	135,543.27	51.7%
Family	2	67,623.85	135,247.69	1	49,541.28	49,541.28	85,706.41	173.0%
Employee Cost Sharing Contribution (enter as negative - )							-	
Subtotal	14		548,562.73	12		323,187.09	225,375.64	69.7%
<b>GRAND TOTAL</b>	<b>33</b>		<b>1,303,182.18</b>	<b>31</b>		<b>871,707.89</b>	<b>431,474.29</b>	<b>49.5%</b>

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

**Raritan Township Municipal Utilities Authority**  
**ACCUMULATED ABSENCE LIABILITY**

***If no accumulated absences, check this box:*** ☐

If no accumulated absences, check this box: <input type="checkbox"/>												Legal basis for benefit ("X" applicable items)		
Bargaining Unit or Non-Union Position Eligible for Benefit (List Non-Union Employees by Individual Position Rather Than Each Named Individual)	Sick Time		Vacation Time		Compensatory Time		Personal Time		Other		Approved Labor Agreement	Resolution	Individual Employment Agreement	
	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences				
Adams, Anthony	4.00	\$1,462.32									X			
Arrington, Gary	67.13	\$24,539.52									X			
Beatty, Travis	15.44	\$5,643.63									X			
Figueirido, Rob	37.13	\$13,572.14									X			
Frank, Ray	69.00	\$37,119.87	2.00	\$1,115.25								X		
Gardinsky, Alex	22.50	\$8,529.76	0.19	\$71.08							X			
Gettel, Ron	22.00	\$8,042.75									X			
Hallinger, Mark	9.00	\$2,802.69									X			
Hallinger, Samanatha	27.50	\$7,602.24	4.00	\$1,105.78								X		
Karcher, Brenda	13.78	\$4,291.62									X			
Karcher, Chris	23.50	\$7,318.13									X			
Kim, Jacob	19.00	\$5,916.79									X			
LaMonte, Lynn	1.97	\$586.98	2.50	\$745.37								X		
Lincoln, Charles Alan	46.72	\$17,711.09	0.25	\$94.78							X			
Nicaretta, Regina	34.81	\$10,601.11	0.56	\$171.29								X		
Pena, Ethbaal	11.00	\$4,170.10									X			
Pena, Zachary	3.75	\$968.85	1.50	\$387.54							X			
Powers, Ryan	21.19	\$6,598.00									X			
Sciss, Michael	2.69	\$1,223.89										X		
Summers, David	12.00	\$3,736.92									X			
Waisempacher, Michael	11.00	\$4,021.37									X			
Willett, Lauren	17.69	\$5,195.80	4.75	\$1,395.34							X			

## Raritan Township Municipal Utilities Authority

### ACCUMULATED ABSENCE LIABILITY

[illegible]



## Raritan Township Municipal Utilities Authority ACCUMULATED ABSENCE LIABILITY

[illegible]

**Raritan Township Municipal Utilities Authority**  
**ACCUMULATED ABSENCE LIABILITY**

[illegible]

Schedule of Shared Service Agreements

Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

If no shared services, check this box: ☐

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement	Agreement	Amount to be
				Effective Date	End Date	Received by/ Paid from Authority
Raritan Township Municipal Utilities Authority	Borough of Flemington	Waste Water Treatement		8/27/2013		\$ 857,175

## Schedule of Shared Service Agreements (Cont.)

Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement	Agreement	Amount to be
				Effective Date	End Date	Received by/ Paid from Authority

**FISCAL YEAR 2026 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

## SUMMARY

**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

	<b><i>FY 2026 Proposed Budget</i></b>								<b><i>FY 2025 Adopted Budget</i></b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	<b>Sewer</b>								<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>REVENUES</b>											
Total Operating Revenues	\$ 8,016,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,016,224	\$ 7,841,500	\$ 174,724	2.2%
Total Non-Operating Revenues	3,400,000	-	-	-	-	-	-	3,400,000	200,000	3,200,000	1600.0%
Total Anticipated Revenues	11,416,224	-	-	-	-	-	-	11,416,224	8,041,500	3,374,724	42.0%
<b>APPROPRIATIONS</b>											
Total Administration	2,831,855	-	-	-	-	-	-	2,831,855	2,133,393	698,462	32.7%
Total Cost of Providing Services	6,206,029	-	-	-	-	-	-	6,206,029	5,691,161	514,868	9.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	673,038	-	-	-	-	-	-	673,038	663,038	10,000	1.5%
Total Operating Appropriations	9,710,922	-	-	-	-	-	-	9,710,922	8,487,592	1,223,330	14.4%
Total Interest Payments on Debt	96,255	-	-	-	-	-	-	96,255	111,355	(15,100)	-13.6%
Total Other Non-Operating Appropriations	4,000,000	-	-	-	-	-	-	4,000,000	-	4,000,000	#DIV/0!
Total Non-Operating Appropriations	4,096,255	-	-	-	-	-	-	4,096,255	111,355	3,984,900	3578.6%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	13,807,177	-	-	-	-	-	-	13,807,177	8,598,947	5,208,230	60.6%
Less: Total Unrestricted Net Position Utilized	2,390,953	-	-	-	-	-	-	2,390,953	557,447	1,833,506	328.9%
Net Total Appropriations	11,416,224	-	-	-	-	-	-	11,416,224	8,041,500	3,374,724	42.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

## Revenue Schedule

Raritan Township Municipal Utilities Authority  
For the Period: January 01, 2026 to December 31, 2026

											FY 2025 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted		
FY 2026 Proposed Budget										Total All Operations	Total All Operations	All Operations	All Operations		
Sewer															
OPERATING REVENUES															
Service Charges															
Residential	3,821,000								\$	3,821,000	\$	3,655,200	\$	165,800	4.5%
Business/Commercial	1,652,900									1,652,900		1,494,300		158,600	10.6%
Industrial	1,386,600									1,386,600		1,281,825		104,775	8.2%
Intergovernmental	1,069,724									1,069,724		857,175		212,549	24.8%
Other										-		-		-	#DIV/0!
Total Service Charges	7,930,224	-	-	-	-	-	-	-	-	7,930,224		7,288,500		641,724	8.8%
Connection Fees															
Residential	40,000									40,000		75,000		(35,000)	-46.7%
Business/Commercial										-		-		-	#DIV/0!
Industrial										-		-		-	#DIV/0!
Intergovernmental										-		-		-	#DIV/0!
Other										-		-		-	#DIV/0!
Total Connection Fees	40,000	-	-	-	-	-	-	-	-	40,000		75,000		(35,000)	-46.7%
Parking Fees															
Meters										-		-		-	#DIV/0!
Permits										-		-		-	#DIV/0!
Fines/Penalties										-		-		-	#DIV/0!
Other										-		-		-	#DIV/0!
Total Parking Fees		-	-	-	-	-	-	-	-	-		-		-	#DIV/0!
Other Operating Revenues (List)															
Delinquent Charges	30,000									30,000		27,000		3,000	11.1%
Septage										-		430,000		(430,000)	-100.0%
Other	16,000									16,000		21,000		(5,000)	-23.8%
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
Total Other Revenue	46,000	-	-	-	-	-	-	-	-	46,000		478,000		(432,000)	-90.4%
Total Operating Revenues	8,016,224	-	-	-	-	-	-	-	-	8,016,224		7,841,500		174,724	2.2%
NON-OPERATING REVENUES															
Other Non-Operating Revenues (List)															
Contributed Capital	3,200,000									3,200,000		-		3,200,000	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
										-		-		-	#DIV/0!
Total Other Non-Operating Revenue	3,200,000	-	-	-	-	-	-	-	-	3,200,000		-		3,200,000	#DIV/0!
Interest on Investments & Deposits (List)															
Interest Earned	200,000									200,000		200,000		-	0.0%
Penalties										-		-		-	#DIV/0!
Other										-		-		-	#DIV/0!
Total Interest	200,000	-	-	-	-	-	-	-	-	200,000		200,000		-	0.0%
Total Non-Operating Revenues	3,400,000	-	-	-	-	-	-	-	-	3,400,000		200,000		3,200,000	1600.0%
TOTAL ANTICIPATED REVENUES	\$ 11,416,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,416,224	\$ 8,041,500	\$ 3,374,724			42.0%

## Prior Year Adopted Revenue Schedule

### Raritan Township Municipal Utilities Authority

#### FY 2025 Adopted Budget

	Sewer							Total All Operations
<b>OPERATING REVENUES</b>								
<i>Service Charges</i>								
Residential	3,655,200							\$ 3,655,200
Business/Commercial	1,494,300							1,494,300
Industrial	1,281,825							1,281,825
Intergovernmental	857,175							857,175
Other								-
Total Service Charges	7,288,500	-	-	-	-	-	-	7,288,500
<i>Connection Fees</i>								
Residential	75,000							75,000
Business/Commercial								-
Industrial								-
Intergovernmental								-
Other								-
Total Connection Fees	75,000	-	-	-	-	-	-	75,000
<i>Parking Fees</i>								
Meters								-
Permits								-
Fines/Penalties								-
Other								-
Total Parking Fees	-	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>								
Delinquent Charges	27,000							27,000
Septage	430,000							430,000
Other	21,000							21,000
								-
								-
								-
								-
								-
								-
								-
Total Other Revenue	478,000	-	-	-	-	-	-	478,000
Total Operating Revenues	7,841,500	-	-	-	-	-	-	7,841,500
<b>NON-OPERATING REVENUES</b>								
<i>Other Non-Operating Revenues (List)</i>								
Contributed Capital								-
								-
								-
								-
								-
Other Non-Operating Revenues	-	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>								
Interest Earned	200,000							200,000
Penalties								-
Other								-
Total Interest	200,000	-	-	-	-	-	-	200,000
Total Non-Operating Revenues	200,000	-	-	-	-	-	-	200,000
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 8,041,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,041,500



# Appropriations Schedule

Raritan Township Municipal Utilities Authority  
For the Period: January 01, 2026 to December 31, 2026

FY 2026 Proposed Budget										FY 2025 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer									Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>												
<i>Administration - Personnel</i>												
Salary & Wages	\$ 311,995							\$ 311,995		\$ 289,858	\$ 22,137	7.6%
Fringe Benefits	214,167							214,167		181,399	32,768	18.1%
Total Administration - Personnel	526,162	-	-	-	-	-	-	526,162		471,257	54,905	11.7%
<i>Administration - Other (List)</i>												
Other Admin Expenses (See Attached)	1,678,895							1,678,895		1,268,196	410,699	32.4%
								-		-	-	#DIV/0!
								-		-	-	#DIV/0!
								-		-	-	#DIV/0!
Miscellaneous Administration*	626,798							626,798		393,940	232,858	59.1%
Total Administration - Other	2,305,693	-	-	-	-	-	-	2,305,693		1,662,136	643,557	38.7%
Total Administration	2,831,855	-	-	-	-	-	-	2,831,855		2,133,393	698,462	32.7%
<i>Cost of Providing Services - Personnel</i>												
Salary & Wages	2,377,142							2,377,142		2,272,256	104,886	4.6%
Fringe Benefits	1,213,611							1,213,611		1,027,925	185,686	18.1%
Total COPS - Personnel	3,590,753	-	-	-	-	-	-	3,590,753		3,300,181	290,572	8.8%
<i>Cost of Providing Services - Other (List)</i>												
Other COPS Expenses (See attached)	2,115,544							2,115,544		1,993,350	122,194	6.1%
								-		-	-	#DIV/0!
								-		-	-	#DIV/0!
								-		-	-	#DIV/0!
Miscellaneous COPS*	499,732							499,732		397,630	102,102	25.7%
Total COPS - Other	2,615,276	-	-	-	-	-	-	2,615,276		2,390,980	224,296	9.4%
Total Cost of Providing Services	6,206,029	-	-	-	-	-	-	6,206,029		5,691,161	514,868	9.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	673,038	-	-	-	-	-	-	673,038		663,038	10,000	1.5%
Total Operating Appropriations	9,710,922	-	-	-	-	-	-	9,710,922		8,487,592	1,223,330	14.4%
<b>NON-OPERATING APPROPRIATIONS</b>												
Total Interest Payments on Debt	96,255	-	-	-	-	-	-	96,255		111,355	(15,100)	-13.6%
Operations & Maintenance Reserve								-		-	-	#DIV/0!
Renewal & Replacement Reserve	4,000,000							4,000,000		-	4,000,000	#DIV/0!
Municipality/County Appropriation								-		-	-	#DIV/0!
Other Reserves								-		-	-	#DIV/0!
Total Non-Operating Appropriations	4,096,255	-	-	-	-	-	-	4,096,255		111,355	3,984,900	3578.6%
<b>TOTAL APPROPRIATIONS</b>	13,807,177	-	-	-	-	-	-	13,807,177		8,598,947	5,208,230	60.6%
<b>ACCUMULATED DEFICIT</b>												
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	13,807,177	-	-	-	-	-	-	-		-	-	#DIV/0!
<b>UNRESTRICTED NET POSITION UTILIZED</b>								13,807,177		8,598,947	5,208,230	60.6%
Municipality/County Appropriation	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Other	2,390,953							2,390,953		557,447	1,833,506	328.9%
Total Unrestricted Net Position Utilized	2,390,953	-	-	-	-	-	-	2,390,953		557,447	1,833,506	328.9%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 11,416,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,416,224		\$ 8,041,500	\$ 3,374,724	42.0%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 485,546.10 \$ - \$ - \$ - \$ - \$ - \$ - \$ 485,546.10

# AUTHORITY PROPOSED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Sewer</i>					
Other Admin Expense						
Engineering	475,000.00					
Insurance	366,204.00					
Computer Maint & Upgrade	117,135.00					
Retiree Benefits	674,506.00					
Digitalization of Files	15,000.00					
Permits & Licenses Fees	31,050.00					
Total Other Admin Expense	1,678,895.00					
Miscellaneous Administration						
Audit	78,750.00					
Accounting	15,000.00					
Medical	1,955.00					
Trustee Fee	8,050.00					
NJIB Fees	9,247.00					
Independent Contractors	78,531.00					
Education	20,125.00					
Travel Expenses & Meals	8,050.00					
Dues and Memberships	7,475.00					
Conferences and Seminars	4,600.00					
Office Expense	72,500.00					
Public Advertising	5,175.00					
Legal	262,750.00					
Other Services	38,490.00					
Postage	16,100.00					
Total Misc. Administration	626,798.00					

# AUTHORITY PROPOSED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

<i>Line Item:</i>	<i>Sewer</i>					
Other COPS Expense						
Main Treatment Facility:						
Sulfur Dioxide & Other	55,500.00					
Utility - Electric	510,000.00					
Utility - Water	4,715.00					
Utility - Telephone	51,750.00					
Utility - Stormwater Utility Fee	5,750.00					
Sludge Disposal	471,903.00					
Tools	5,175.00					
Pump Station &						
Collection System	103,500.00					
Maint - Treatment Plant	234,600.00					
Maint - Buildings & Grounds	31,050.00					
Renewal and Replacement	250,000.00					
Choline	131,213.00					
Flemington Wet Weather Facility:						
Misc Contingencies &						
Emergency	8,625.00					
Engineering	55,000.00					
Insurance	7,475.00					
Permits	17,250.00					
Chemicals	19,550.00					
Safety Supplies & Equip	1,438.00					
Service Supplies & Equip Lab	20,000.00					
Permit Violations	100,000.00					
Maint - Operations	20,700.00					
Maint - Bldgs & Grounds	5,750.00					
Maint - Instruments & Meters	4,600.00					
Total Other COPS Expense	2,115,544.00					

**AUTHORITY PROPOSED APPROPRIATIONS**  
**APPROPRIATION DETAIL PAGE**

# Raritan Township Municipal Utilities Authority

**For the Period: January 01, 2026 to December 31, 2026**

***Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"***

[illegible]

# Prior Year Adopted Appropriations Schedule

## Raritan Township Municipal Utilities Authority

### FY 2025 Adopted Budget

	Sewer						Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$	289,858					\$ 289,858
Fringe Benefits		181,399					181,399
Total Administration - Personnel		471,257	-	-	-	-	471,257
<i>Administration - Other (List)</i>							
Other Admin Expenses (See Attached)		1,268,196					1,268,196
							-
							-
							-
Miscellaneous Administration*		393,940					393,940
Total Administration - Other		1,662,136	-	-	-	-	1,662,136
Total Administration		2,133,393	-	-	-	-	2,133,393
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages		2,272,256					2,272,256
Fringe Benefits		1,027,925					1,027,925
Total COPS - Personnel		3,300,181	-	-	-	-	3,300,181
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expenses (See attached)		1,993,350					1,993,350
							-
							-
							-
Miscellaneous COPS*		397,630					397,630
Total COPS - Other		2,390,980	-	-	-	-	2,390,980
Total Cost of Providing Services		5,691,161	-	-	-	-	5,691,161
Total Principal Payments on Debt Service in Lieu of Depreciation		663,038	-	-	-	-	663,038
Total Operating Appropriations		8,487,592	-	-	-	-	8,487,592
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt		111,355	-	-	-	-	111,355
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations		111,355	-	-	-	-	111,355
<b>TOTAL APPROPRIATIONS</b>		8,598,947	-	-	-	-	8,598,947
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>		8,598,947	-	-	-	-	8,598,947
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation		-	-	-	-	-	-
Other		557,447					557,447
Total Unrestricted Net Position Utilized		557,447	-	-	-	-	557,447
<b>TOTAL NET APPROPRIATIONS</b>	\$	8,041,500	\$	-	\$	-	\$ 8,041,500

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 424,379.60      \$ -      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 424,379.60

# AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Raritan Township Municipal Utilities Authority

FY 2025 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

<i>Line Item:</i>	<i>Sewer</i>					
Other Admin Expense						
Engineering	360,000.00					
Insurance	326,906.00					
Computer Maint & Upgrade	74,296.00					
Retiree Benefits	389,994.00					
Digitalization of Files	90,000.00					
Permits & Licenses Fees	27,000.00					
Total Other Admin Expense	1,268,196.00					
Miscellaneous Administration						
Audit	50,000.00					
Accounting	10,000.00					
Medical	1,700.00					
Trustee Fee	7,000.00					
NJIB Fees	10,000.00					
Independent Contractors	68,240.00					
Education	17,500.00					
Travel Expenses & Meals	7,000.00					
Dues and Memberships	6,500.00					
Conferences and Seminars	4,000.00					
Office Expense	50,000.00					
Public Advertising	4,500.00					
Legal	114,000.00					
Other Services	29,500.00					
Postage	14,000.00					
Total Misc. Administration	393,940.00					

# AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Raritan Township Municipal Utilities Authority

FY 2025 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

<i>Line Item:</i>	<i>Sewer</i>					
Other COPS Expense						
Main Treatment Facility:						
Sulfur Dioxide & Other	57,000.00					
Utility - Electric	475,000.00					
Utility - Water	4,100.00					
Utility - Telephone	45,000.00					
Utility - Stormwater Utility Fee	5,000.00					
Sludge Disposal	682,500.00					
Tools	4,500.00					
Pump Station &						
Collection System	90,000.00					
Maint - Treatment Plant	204,000.00					
Maint - Buildings & Grounds	27,000.00					
Misc Contingencies &						
Emergency	75,000.00					
Chlorine	125,000.00					
Flemington Wet Weather Facility:						
Misc Contingencies &						
Emergency	7,500.00					
Engineering	55,000.00					
Insurance	6,500.00					
Permits	15,000.00					
Chemicals	17,000.00					
Safety Supplies & Equip	1,250.00					
Service Supplies & Equip Lab	20,000.00					
Permit Violations	50,000.00					
Maint - Operations	18,000.00					
Maint - Bldgs & Grounds	5,000.00					
Maint - Instruments & Meters	4,000.00					
Total Other COPS Expense	1,993,350.00					





## Debt Service Schedule - Principal

Raritan Township Municipal Utilities Authority

If Authority has no debt, check this box: ☐

	Date of Local Finance Board Approval	Fiscal Year Ending in								Total Principal Outstanding
		FY 2025 (Adopted Budget)	FY 2026 (Proposed Budget)	2027	2028	2029	2030	2031	Thereafter	
<i>Sewer</i>										
Bond Series 2017	1/3/2018	\$ 235,000	\$ 245,000	\$ 255,000	\$ 270,000	\$ 275,000	\$ 285,000			\$ 1,330,000
NJIIB Loan Series 2012	12/14/2011	128,270	128,270	133,271	133,271	138,271	138,271	116,728		788,082
NJIIB Loan Series 2015A	11/13/2013	139,105	139,105	139,105	144,105	144,105	144,105	144,105	530,142	1,384,772
NJIIB Loan Series 2021	7/10/2017	160,663	160,663	165,663	165,663	165,663	165,663	170,663	1,786,629	2,780,607
Total Principal		663,038	673,038	693,039	713,039	723,039	733,039	431,496	2,316,771	6,283,461
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		<b>\$ 663,038</b>	<b>\$ 673,038</b>	<b>\$ 693,039</b>	<b>\$ 713,039</b>	<b>\$ 723,039</b>	<b>\$ 733,039</b>	<b>\$ 431,496</b>	<b>\$ 2,316,771</b>	<b>\$ 6,283,461</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating	N/R	N/R	AA+
Year of Last Rating	N/A	N/A	2017

### Debt Service Schedule - Principal (Detail Page)

**Raritan Township Municipal Utilities Authority**

Fiscal Year Ending in

[illegible]

## Debt Service Schedule - Interest

Raritan Township Municipal Utilities Authority

If Authority has no debt, check this box: ☐

<i>Fiscal Year Ending in</i>									
	FY 2025 (Adopted Budget)	FY 2026 (Proposed Budget)	2027	2028	2029	2030	2031	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									
Bond Series 2017	\$ 57,900	\$ 48,300	\$ 38,300	\$ 27,800	\$ 16,900	\$ 5,700	\$ -	\$ -	\$ 137,000
NJIIB Loan Series 2012	12,767	10,517	8,267	6,766	5,266	3,548	1,787	-	36,151
NJIIB Loan Series 2015A	14,988	13,238	11,888	10,688	9,338	7,988	6,638	12,756	72,534
NJIIB Loan Series 2021	25,700	24,200	22,700	20,950	19,200	17,450	15,700	72,900	193,100
Total Interest Payments	111,355	96,255	81,155	66,204	50,704	34,686	24,125	85,656	438,785
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 111,355</b>	<b>\$ 96,255</b>	<b>\$ 81,155</b>	<b>\$ 66,204</b>	<b>\$ 50,704</b>	<b>\$ 34,686</b>	<b>\$ 24,125</b>	<b>\$ 85,656</b>	<b>\$ 438,785</b>

**Raritan Township Municipal Utilities Authority**

[illegible]

**Net Position Reconciliation**  
**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

***FY 2026 Proposed Budget***

							<b>Total All Operations</b>
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	<b>Sewer</b>						
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 21,187,885						\$ 21,187,885
Less: Restricted for Debt Service Reserve (1)	22,563,705						22,563,705
Less: Other Restricted Net Position (1)	297,800						297,800
Total Unrestricted Net Position (1)	1,193,899						1,193,899
Less: Designated for Non-Operating Improvements & Repairs	(2,867,519)	-	-	-	-	-	(2,867,519)
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	3,322,116						3,322,116
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	8,811,761						8,811,761
Plus: Estimated Income (Loss) on Current Year Operations (2)	-						-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	9,266,358	-	-	-	-	-	9,266,358
Unrestricted Net Position Utilized to Balance Proposed Budget	2,390,953	-	-	-	-	-	2,390,953
Unrestricted Net Position Utilized in Proposed Capital Budget	3,525,136	-	-	-	-	-	3,525,136
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	5,916,089	-	-	-	-	-	5,916,089
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ 3,350,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,350,269

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 485,546    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 485,546

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

# **FISCAL YEAR 2026**

**Raritan Township Municipal Utilities Authority**

---

(Authority Name)

**2026 AUTHORITY CAPITAL BUDGET/PROGRAM**

# 2026 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

**Raritan Township Municipal Utilities Authority**

(Authority Name)

**Fiscal Year: January 01, 2026 to December 31, 2026**

*Check the box for the applicable statement below:*

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Raritan Township Municipal Utilities Authority, on October 16, 2025.

☐ It is hereby certified that the governing body of the Raritan Township Municipal Utilities Authority elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Raritan Township Municipal for the following reason(s):

<b>Officer's Signature:</b>	mssciss@rtmua.com
<b>Name:</b>	Michael Sciss
<b>Title:</b>	Executive Director
<b>Address:</b>	365 Old York Road Flemington, NJ 08822
<b>Phone Number:</b>	908-782-7453
<b>Fax Number:</b>	908-782-7466
<b>E-mail Address:</b>	mssciss@rtmua.com

# 2026 CAPITAL BUDGET/PROGRAM MESSAGE

Raritan Township Municipal Utilities Authority

**Fiscal Year: January 01, 2026 to December 31, 2026**

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

The authority will evaluate potential rate increases, uses of net position or reduction of spending in order to fund any debt service appropriations.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A



# Proposed Capital Budget

**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
See Attached	\$ 9,525,136	\$3,525,136	\$ 4,000,000	\$ 2,000,000	\$ -	\$ -
	-					
	-					
	-					
Total	9,525,136	3,525,136	4,000,000	2,000,000	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 9,525,136</b>	<b>\$ 3,525,136</b>	<b>\$ 4,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.



**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

		<i>Funding Sources</i>				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	\$0					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
TOTAL THIS PAGE ONLY		\$0	\$ -	\$ -	\$ -	\$ -

## Proposed Capital Budget

# Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

[illegible]

# 5 Year Capital Improvement Plan

Raritan Township Municipal Utilities Authority  
For the Period: January 01, 2026 to December 31, 2026

		<i>Fiscal Year Ending in</i>					
	Estimated Total Cost	FY 2026 (Proposed Budget)	2027	2028	2029	2030	2031
<i>Sewer</i>							
See attached	\$ 14,025,136	\$ 9,525,136	\$ 3,500,000	\$ 1,000,000	\$ -	\$ -	\$ -
	-	-					
	-	-					
	-	-					
Total	14,025,136	9,525,136	3,500,000	1,000,000	-	-	-
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,025,136</b>	<b>\$ 9,525,136</b>	<b>\$ 3,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

Fiscal Year Ending in

Page CB-4 Detail (2)

**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

Fiscal Year Ending in

Page CB-4 Detail (Totals)



# 5 Year Capital Improvement Plan Funding Sources

Raritan Township Municipal Utilities Authority  
For the Period: January 01, 2026 to December 31, 2026

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Sewer						
See Attached	\$ 14,025,136	\$ 3,525,136	\$ 4,000,000	\$ 6,500,000	\$ -	\$ -
	-					
	-					
Total	14,025,136	3,525,136	4,000,000	6,500,000	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
	-					
	-					
	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,025,136</b>	<b>\$ 3,525,136</b>	<b>\$ 4,000,000</b>	<b>\$ 6,500,000</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<u>\$ 14,025,136</u>					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

Page CB-5 Detail

## 5 Year Capital Improvement Plan Funding Sources

## Raritan Township Municipal Utilities Authority

For the Period: January 01, 2026 to December 31, 2026

[illegible]

## 5 Year Capital Improvement Plan Funding Sources

**Raritan Township Municipal Utilities Authority**  
For the Period: January 01, 2026 to December 31, 2026

[illegible]

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Raritan Township Municipal Utilities Authority Year Ending: December 31, 2024

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

None.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

10/16/2025

Date

rnicaretta@rtmua.com

Clerk/Secretary to the Governing Body

**Appendix to Budget Document**

