

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**SEPTEMBER 24, 2025**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine and will be enacted by motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTIONS:**

**RESOLUTION #2025-39 Appointment of Alex Gardinsky as Senior Crew Chief (TABLED)**

**RESOLUTION #2025-58 Audit Report Review for Fiscal Year Ending December 31, 2024**

**RESOLUTION #2025-59 Award of Contract for Purchase of Dry Polymer**

**RESOLUTION #2025-60 Award of Contract for Purchase of Inorganic Sulfur Dioxide**

Resolutions continued...

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- RESOLUTION #2025-61**    **Award of Contract for Purchase of Sodium Hypochlorite**
- RESOLUTION #2025-62**    **Approval of Proposal for Janitorial Services**
- RESOLUTION #2025-63**    **Approval of Proposal for Mowing Services**
- RESOLUTION #2025-64**    **Award of Contract for Purchase of Sludge Box Hauling**
- RESOLUTION #2025-65**    **Authorization to Purchase NPT Adapter Type Tube Diffuser with PTFE Membrane and Threaded Nipple (NJWCPS)**
- RESOLUTION #2025-66**    **Authorization for the Discontinuation of the Acceptance of Cash Payments at Raritan Township Municipal Utilities Authority**
- RESOLUTION #2025-67**    **Authorization for the Discontinuation of Accepting Septage and Greywater at Raritan Township Municipal Utilities Authority**
- RESOLUTION #2025-68**    **Appointment of Holman Fenia Allison, P.C. to Provide Operational Audit**
- RESOLUTION #2025-69**    **Authorizing Raritan Township Municipal Utilities Authority Commissioner's Stipend**
- RESOLUTION #2025-70**    **Authorizing the Execution of an Easement Agreement from Royal Properties, LLC to the Raritan Township Municipal Utilities Authority for a Sanitary Sewer Line on Block 36 Lot 13 on the Raritan Township Tax Map**

**6.    APPROVAL OF MINUTES (Regular & Executive Session)**

**Meeting Minutes of August 26, 2025 Meeting**

**7.    TREASURER'S REPORT / PAYMENT OF BILLS**

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**8. CITIZENS' PRIVILEGE**

a) Owner of Block 8 Lot 10 – Gas Station

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**SEPTEMBER 24, 2025**

365 Old York Road, Flemington, New Jersey  
**(908) 782-7453 Office** **(908) 782-7466 Fax**

1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
  - a) Chief Operator for Plant
  - b) Meeting at FWWF
  - c) Prime Point Time Keeping
  - d) Updating Rules and Regulations
  - e) Foveonics
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) Attorney
  - b) Engineer
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE REPORT**
  - b) **OPERATIONS REPORT**
    1. Chief Operator's Report
      - i) Overtime Recap
      - ii) Septage / Greywater Recap
      - iii) Monthly Flows
    2. Laboratory Summary
    3. Maintenance Summary
  - b) **COMMISSIONERS' COMMENTS**

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**7. DISCUSSION:**

- a) Board of Commissioner's Authorization Mr. Sciss and Ms. Willett to attend the AEA Annual Meeting and Conference in AC (November 17 – 18, 2025)
- d) Final Draft of Budget

**8. ADJOURN INTO CLOSED SESSION by motion, if needed.**

**9. ADJOURNMENT**

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