

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**JANUARY 18, 2024**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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**(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).**

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

**RESOLUTION #2024-01 Resolution of Appreciation to Gary M. Hazard for Service to Raritan Township Municipal Utilities Authority**

**RESOLUTION #2024-02 Adoption of FY 2024 Budget**

**RESOLUTION #2024-03 Association of Environmental Authorities Annual Membership Dues**

**RESOLUTION #2024-04 Appointment of Certifying Officer**

**RESOLUTION #2024-05 Authorization to Purchase Caterpillar Emergency Generator System (ESCNJ Co-Op)**

**RESOLUTION #2024-06 Authorization to Accept Proposals for Laboratory Renovation (ESCNJ Co-Op)**

**Resolutions continued...**

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**RESOLUTION #2024-07 Authorization to Purchase Flow Meters (NJWCPS)**

**RESOLUTION #2024-08 Approval of and Authorization to Execute Agreement for Transfer of Wastewater Treatment Capacity and Assignment of Agreement for Reservation of Wastewater Treatment Capacity Macedo Industrial Park V, LLC to Flemington Junction Associates II, LLC (Block 16.01 Lots 3 & 4)**

**RESOLUTION #2024-09 Agreement Concerning Tuition for Commercial Driver's License**

**6. APPROVAL OF MINUTES**

**Meeting Minutes of December 14, 2023**

**7. TREASURER'S REPORT / PAYMENT OF BILLS**

**8. CITIZENS' PRIVILEGE**

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**JANUARY 18, 2024**

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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) **Attorney**
  - b) **Engineer**
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE REPORT**
  - b) **OPERATIONS REPORT**
    1. **Chief Operator's Report**
      - i) **Overtime Recap**
      - ii) **Septage / Greywater Recap**
      - iii) **Monthly Flows**
    2. **Laboratory Summary**
    3. **Maintenance Summary**
  - b) **COMMISSIONERS' COMMENTS**

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- 7. DISCUSSION:**
  - a) 4<sup>th</sup> Quarter 2023 Capacity Evaluation**
  - b) Authorization for Mr. Frank, Mr. Sciss and Ms. Willett to attend the AEA Utility Management Conference in Atlantic City, March 12 & 13, 2024**
  - c) Meeting Dates for Year 2024**
  - d) RTMUA Professional Contracts**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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