

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING AGENDA
DECEMBER 14, 2023

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

2. ATTENDANCE ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPLICATIONS:

5. PUBLIC RATE HEARING to commence at 5:00 p.m. as advertised. Chairperson to announce the opening of a Public Rate Hearing regarding possible modification of the heretofore established Schedule of Sewer Use Charges and Connection Fees.

6. RESOLUTIONS:

RESOLUTION #2023-75 Establishment of Connection Fee

RESOLUTION #2023-76 Establishment of Sanitary Sewer User Fee

RESOLUTION #2023-77 Establishment of Sanitary Sewer Surcharge

RESOLUTION #2023-78 Resolution Adopting Amended Budget for FY 2024

RESOLUTION #2023-79 Adoption of Certified Budget for FY 2024

RESOLUTION #2023-80 Authorization to Hire Kristi Gano for Part-Time Employment

Resolutions continued...

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- RESOLUTION #2023-81 Return of Legal & Engineering and Inspection Escrows**
- RESOLUTION #2023-82 Authorizing Michael Sciss to Execute Treatment Work Approvals**
- RESOLUTION #2023-83 Designation of Depositories, Authorization of Signatories, Electronic Funds Transfers and Cash Management Plan**
- RESOLUTION #2023-84 Designation of Public Agency Compliance Officer**
- RESOLUTION #2023-85 Appointment of Risk Management Consultant**
- RESOLUTION #2023-86 Amendment of Personnel Policies and Procedures Manual and Employee Handbook**
- RESOLUTION #2023-87 Employment of M. Lynn Lamonte as Manager of Accounting Operations / Human Resources Administrator**

7. APPROVAL OF MINUTES

Meeting Minutes of November 16, 2023

- 8. TREASURER'S REPORT / PAYMENT OF BILLS**
- 9. CITIZENS' PRIVILEGE**
- 10. ADJOURN INTO CLOSED SESSION by motion, if needed**
- 11. ADJOURNMENT**

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION AGENDA
DECEMBER 14, 2023

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office **(908) 782-7466 Fax**

1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
 - a) **Attorney**
 - b) **Engineer**
6. **RTMUA REPORTS:**
 - a) **ADMINISTRATIVE REPORT**
 - b) **OPERATIONS REPORT**
 1. **Chief Operator's Report**
 - i) **Overtime Recap**
 - ii) **Septage / Greywater Recap**
 - iii) **Monthly Flows**
 2. **Laboratory Summary**
 3. **Maintenance Summary**
 - c) **COMMISSIONERS' COMMENTS**

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- 7. DISCUSSION:**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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