

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING AGENDA
FEBRUARY 15, 2024

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

2. ATTENDANCE ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPLICATIONS:

5. RESOLUTIONS:

REORGANIZATION

RESOLUTION #2024-10 Appointment of Chairperson

RESOLUTION #2024-11 Appointment of Vice-Chairperson

RESOLUTION #2024-12 Appointment of Secretary

RESOLUTION #2024-13 Appointment of Treasurer

RESOLUTION #2024-14 Appointment of Assistant Secretary / Assistant Treasurer

RESOLUTION #2024-15 Establishment of Meeting Dates

Resolutions continued...

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RESOLUTION #2024-16 Designation of Depositories, Authorization of Signatories, Electronic Funds Transfers and Cash Management Plan

RESOLUTION #2024-17 Designation of Official / Legal Newspapers

APPOINTMENT OF PROFESSIONALS

RESOLUTION #2024-18 Appointment of Auditors

RESOLUTION #2024-19 Appointment of Bond Counsel

RESOLUTION #2024-20 Appointment of Legal Counsel

RESOLUTION #2024-21 Appointment of Special Counsel

RESOLUTION #2024-22 Appointment of Consulting Engineer

END OF REORGANIZATION

RESOLUTION #2024-23 Amendment to Personnel Policies and Procedures Manual and Employee Handbook

RESOLUTION #2024-24 Authorization to Execute Shared Services Agreement for Qualified Purchasing Agent (“QPA”) with Township of Raritan

RESOLUTION #2024-25 Authorization to Execute Shared Services Agreement for Information Technology Services (“IT”) with Township of Raritan

RESOLUTION #2024-26 Rescinding Resolution #2024-02 (Adoption of FY 2024 – 02 Budget)

RESOLUTION #2024-27 Adoption of FY 2024 Budget

RESOLUTION #2024-28 Authorization to Purchase an Upgrade to SCADA System

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6. APPROVAL OF MINUTES

Meeting Minutes of JANUARY 18, 2024 MEETING

7. TREASURER'S REPORT / PAYMENT OF BILLS

8. CITIZENS' PRIVILEGE

9. ADJOURN INTO CLOSED SESSION by motion, if needed

10. ADJOURNMENT

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION AGENDA
FEBRUARY 15, 2024

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
 - a) **Mr. Sciss and Mr. Frank of RTMUA from Jeffrey Kantowitz, Esquire regarding Sewer Treatment Capacity for Block 81 Lot 2 (Readington Township)**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
 - a) **Attorney**
 - b) **Engineer**
6. **RTMUA REPORTS:**
 - a) **ADMINISTRATIVE REPORT**
 - b) **OPERATIONS REPORT**
 1. **Chief Operator's Report**
 - i) **Overtime Recap**
 - ii) **Septage / Greywater Recap**
 - iii) **Monthly Flows**
 2. **Laboratory Summary**
 3. **Maintenance Summary**
 - b) **COMMISSIONERS' COMMENTS**

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- 7. DISCUSSION:**
 - a) LookFirst Quote – New SCADA Server & Backup**
 - b) Safety Concern / Policy regarding Plant Operators**
 - c) RTMUA Commissioner Officer & Committee Appointments**
 - d) Signing of Documents**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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