

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**JANUARY 19, 2023**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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**(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).**

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

**RESOLUTION #2023-01 Association of Environmental Authorities Annual Membership Dues**

**RESOLUTION #2023-02 Waiving of Sanitary Sewer User Fees for Vern Ainslie Block 15 Lot 22**

**RESOLUTION #2023-03 Authorization to Sign Contract Between Low Income Household Water Assistance Program (LIHWAP), New Jersey Department of Community Affairs and Raritan Township Municipal Utilities Authority**

**RESOLUTION #2023-04 Authorization to Sign Data Sharing Agreement Between State of New Jersey, Department of Community Affairs and Raritan Township Municipal Utilities Authority**

**Resolutions continued...**

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- RESOLUTION #2023-05      Reversion of Wastewater Treatment Capacity to Raritan Township Municipal Utilities Authority Block 16.01 Lot 37**
- RESOLUTION #2023-06      Authorization for Termination of Performance Bond Russell Reid Waste Hauling & Disposal Service Co., Inc. Sludge Hauling Contract (March 30, 2020-December 31, 2022)**
- RESOLUTION #2023-07      Authorization for Termination of Performance Bond Russell Reid Waste Hauling & Disposal Service Co., Inc. Septage Receiving Tank Cleaning**
- RESOLUTION #2023-08      Authorization to Purchase Caterpillar Emergency Generator System (ESCNJ Co-op)**
- RESOLUTION #2023-09      Intent to Award of Contract to National Auto Fleet Group for the Purchase of a 2023 Ford Super Duty F-600 DRW (F6L) XLT 4WD Regular Cab 169" WB 84" CA, A & K 6,000 Pound Crane Body (Sourcewell Cooperative Purchasing Program)**
- RESOLUTION #2023-10      Appointment of Ethbaal Pena as Midnight Shift Crew Chief**

**6.      APPROVAL OF MINUTES**

**Meeting Minutes of December 15, 2022**

**7.      TREASURER'S REPORT / PAYMENT OF BILLS**

**8.      CITIZENS' PRIVILEGE**

**9.      ADJOURN INTO CLOSED SESSION by motion, if needed**

**10.     ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**JANUARY 19, 2023**

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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
  - a) To Ray Frank, Chief Operator of RTMUA from Chris Jepson, PE of Van Cleef Engineering regarding Readington Township Sewer Collection System Monthly Report
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) Attorney
  - b) Engineer
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE / OPERATIONS REPORT**
    1. Chief Operator / Director's Report
      - a) Overtime Recap
      - b) Septage / Greywater Recap
    2. Laboratory Summary
    3. Maintenance Summary
    4. Readington Flows
  - b) **COMMISSIONERS' COMMENTS**

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7. **DISCUSSION:**
  - a) **4<sup>th</sup> Quarter 2022 Capacity Evaluation**
  - b) **Sludge Holding Tank #1, Contract 22-1, Change Order #1**
  - c) **Authorization for Mr. Frank, Mr. Sciss and Ms. Willett to attend the AEA Utility Management Conference in Atlantic City, March 14 & 15, 2023**
  - d) **Meeting Dates for Year 2023**
  - e) **RTMUA Professional Contracts**
8. **ADJOURN INTO CLOSED SESSION by motion, if needed.**
9. **ADJOURNMENT**

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