

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**DECEMBER 15, 2022**

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

a) Application for Final Sewer Service Class I-B, TWA Required, Royal Properties, LLC (Block 36 Lot 13)

**5. PUBLIC RATE HEARING to commence at 5:00 p.m. as advertised. Chairperson to announce the opening of a Public Rate Hearing regarding possible modification of the heretofore established Schedule of Sewer Use Charges and Connection Fees.**

**6. RESOLUTIONS:**

**RESOLUTION #2022-85 Establishment of Connection Fee**

**RESOLUTION #2022-86 Establishment of Sanitary Sewer User Fee**

**RESOLUTION #2022-87 Adoption of Certified Budget for FY 2023**

**RESOLUTION #2022-88 Approval of Preliminary Sanitary Sewer Service Class II – B, TWA Required, Royal Properties, LLC (Block 36 Lot 13)**

**RESOLUTION #2021-89 Designation of Public Agency Compliance Officer**

Resolutions continued...

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- RESOLUTION #2022-90 Authorization to Execute Sludge Cake Agreement Between Raritan Township Municipal Utilities Authority and Stony Brook Regional Sewerage Authority**
- RESOLUTION #2022-91 Award of Contract for Sludge Box Hauling**
- RESOLUTION #2022-92 Amendment of Personnel Policies and Procedures Manual and Employee Handbook**
- RESOLUTION #2022-93 Amendment of Personnel Policies and Procedures Manual and Employee Handbook**
- RESOLUTION #2022-94 Addition of Crew Chief for Midnight Shift**
- RESOLUTION #2022-95 Employment of Jacob Kim as Wastewater Treatment Operator**
- RESOLUTION #2022-96 Acceptance of Performance Guarantee and Authorization to Sign Development Agreement Royal Properties, LLC (Block 36 Lot 13)**

**7. APPROVAL OF MINUTES**

**Meeting Minutes of November 17, 2022**

- 8. TREASURER'S REPORT / PAYMENT OF BILLS**
- 9. CITIZENS' PRIVILEGE**
- 10. ADJOURN INTO CLOSED SESSION by motion, if needed**
- 11. ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**DECEMBER 15, 2022**

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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
  - a) To RTMUA Board from Mr. Vern Ainslie regarding Block 15 Lot 22, 181 Highway 31
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) Attorney
  - b) Engineer
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE / OPERATIONS REPORT**
    1. Chief Operator / Director's Report
      - a) Overtime Recap
      - b) Septage / Greywater Recap
    2. Laboratory Summary
    3. Maintenance Summary
    4. Readington Flows
  - b) **COMMISSIONERS' COMMENTS**

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- 7. DISCUSSION:**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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