**Part - Time (30 Hrs. / week) Accts. Receivable & Payable Asst.**

Knowledge of Word, Excel & Fixed Assets required, Knowledge of Flexibill and Invoice Cloud desirable

At least 2 years’ experience Accounts Receivable & Payable required

Application & Job Description available upon request

Send Application & Resume to:

RTMUA, 365 Old York Rd., Flemington, NJ 08822, ATTN: P. Struening

EOE