

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

MAY 18, 2023

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Mr. Ancien	Here
Mr. Hazard	Here
Mr. Scipione	Here
Mr. Sipos	Here
Mr. Tully	Here

Also present were Raymond Frank, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; Dan Madden, PE, Johnson, Mirmiran & Thompson; Jason Sena, Esquire, Archer & Greiner.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

5. RESOLUTIONS:

Resolution #2023 - 34 Audit Report Review for Fiscal Year Ending
December 31, 2021

Mr. Anclien made a motion to approve Resolution #2023 – 34, Mr. Scipione seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Hazard	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2023 - 35 Correction of Allocation (Block 37 Lot 3.01)

Mr. Anclien made a motion to approve Resolution #2023 - 35, Mr. Sipos seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Hazard	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

6. Approval of Minutes: Minutes of April 20, 2023

Mr. Scipione made a motion to approve the minutes from the April 20, 2023 meeting. Mr. Anclien seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Hazard	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

7. Treasurer's Report / Payment of Bills:

Mr. Anclien - We are looking to approve payment of bills in the amount of \$445,695.27; I reviewed everything and everything appears to be in order. As far as being on budget, we are about 1.2% over which is no big deal.

Mr. Tully made a motion to approve the payment of bills. Mr. Hazard seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Hazard	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

8. Citizens' Privilege:

None

9. Adjourn into Closed Session by Motion, if Needed

10. Adjournment of Regular Meeting:

Mr. Sipos made a motion to adjourn the Regular Meeting. Mr. Anclien seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

MAY 18, 2023

APPROVED

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

- a) Email from Kenneth Diehl, Flemington Sewer Utilities Licensed Operator to Raymond Frank, RTMUA Chief Operator regarding Flemington EPA Response

Mr. Tully – I don't know if everybody read the email from Mr. Diehl regarding what Flemington is doing with their EPA mandated cleanup. It is actually pretty encouraging when you read it; all the stuff that they are doing. The biggest one I think is going to be Liberty Village; capping that whole system and starting over. I would bet there is a lot of I & I coming from there. By capping that system and forcing them to put in new piping, I think that will pick up a decent amount of infiltration.

3. **Old Business:**

None

4. **New Business:**

None

5. **Professional Reports:**

- a) Attorney –

None

- a) Engineer –

Mr. Madden – Discussed that he had been in contact with Mr. Langhart regarding the infrastructure bank application and the influent pumps issue. There will be a meeting Thursday to discuss options on how to pay for the pumps, which can be purchased through a co-op.

Mr. Hazard – Discussed if RTMUA pays cash for the pumps, they may need to talk to our auditor about amending our budget to pay for the pumps.

Mr. Madden – Continued to discuss metering and I & I, the sludge holding tank, the bid specs for FWWF, the diffusers and the final paperwork from the pavement contractor. Mr. Madden also discussed two developer projects that they are involved in.

6. RTMUA REPORTS:

a) ADMINISTRATIVE / OPERATIONS REPORT

1. Chief Operator / Director's Report

Mr. Frank – Discussed his report.

2. Laboratory Summary

3. Maintenance Summary

4. Readington Flows

b) COMMISSIONERS' COMMENTS

7. Discussion:

None

8. Adjourn into Closed Session by Motion, if Needed

Mr. Tully – I would like to go into Closed Session for the purpose of discussing Labor Negotiations with Teamsters Local 469, and contract negotiations and pending litigation regarding Readington Township, and we do not anticipate any official action will be taken once we come out of Closed Session.

Mr. Anclien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Sipos seconded the motion. Closed Session was from 5:27 pm – 7:04 pm.

9. Adjournment of Work Session:

Mr. Hazard made a motion to adjourn the Work Session. Mr. Scipione seconded the motion. All were in favor. The Meeting ended at 7:05 pm.